

**HARRIS-STOWE STATE UNIVERSITY
POSITION VACANCY NOTICE**

DIRECTOR OF ATHLETICS

Harris-Stowe State University invites applications for the Director of Athletics. This position is responsible for the direction and administration of the department, which includes eleven part-time coaches and a secretary.

Duties: Develop, manage and monitor the athletic program according to NAIA and American Midwest Conference rules and regulations and professional standards of good practice. Develop, implement and monitor an effective recruitment and retention plan for student athletes. Conduct drug education and “character building” workshops for teams and coaches. Supervise the Athletic Department coaching and support staff, including planning, managing, and administering the Athletic Department budget to insure operation with fiscal restraints. Occasional overnight travel.

Bachelor’s degree is required and master’s degree from an accredited institution of higher education is preferred. Knowledge of principles and practices of university coaching and athletics and in-depth knowledge of NAIA rules and regulations. Commitment to gender equity and academic integrity. Ability to exercise appropriate human relations skills in the university environment. Salary commensurate with experience. Excellent benefits package.

Applicants should submit a cover letter summarizing their qualifications and experiences, resume, official transcripts, and a list of three professional references to:

**Harris-Stowe State University
Office of Human Resources
3026 Laclede Avenue
St. Louis, MO 63103
314-340-3340
FAX: 314-340-3395**

Applications may be downloaded from our web site www.hssu.edu

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER