

**MINUTES OF THE REGULAR MEETING
BOARD OF REGENTS OF HARRIS-STOWE STATE UNIVERSITY
February 25, 2014**

Chairwoman Cook asked Mrs. Sutherlin to conduct roll call. A motion was made by Regent Dickson, seconded by Regent Chadwick and unanimously approved to convene the regular session of the Board of Regents of Harris-Stowe State University. The meeting was held on Tuesday, February 25, 2014, starting at 8:00 a.m., in the Board of Regents Conference Room (101), the Dr. Henry Givens, Jr. Administration Building. Attendance at this meeting is summarized below:

MEMBERS OF THE BOARD OF REGENTS:

Present:

Mrs. Thelma V. Cook, Chairwoman
Mrs. Christine Chadwick
Mr. Reginald Dickson, Vice Chairman
Ms. Debra Hollingsworth

REPRESENTATIVES FROM THE PRESIDENT'S OFFICE

Present:

Mrs. Constance Gully, Interim-President and Executive Vice President for Business and Financial Affairs
Mrs. Lea Sutherlin, Executive Assistant to the President and Secretary to the Board

MEMBERS OF THE PRESIDENT'S ADMINISTRATIVE CABINET

Present:

Dr. Dwyane Smith, Vice President for Academic Affairs
Ms. Lashanda Boone, Vice President, Student Affairs and Enrollment Management
Mr. James Fogt, Vice President, Strategic Planning and IT Services Ms. Ms.
Ms. Courtney McCall, Assoc. Vice President, University Relations
Mr. Charles Gooden, Dean, Student Affairs
Dr. Michelle McClure, Assistant Vice President for Academic Affairs
Mr. Brian Huggins, Comptroller
Dr. Lateef Adelani, Dean, College of Arts and Sciences
Dr. Fara Zakery, Dean, Anheuser-Busch School of Business

Absent:

Mr. Howard Richards, Executive Director, Institutional Security and Development
Dr. Veola Martin, Interim Dean, College of Education
Mrs. Heather Bostic, Executive Director, Title III and Sponsored Programs

Other Attendees:

Atty. Christi Flaherty, Mickes, Goldman LLC Attorneys at Law
Mr. Frank Hamsher, PR Executive
Approximately 30 Protestors from the NEA and other area unions

FOREWORD:

The minutes presented below are a summary of the discussions, deliberations, and actions of the Board of Regents at its February 25, 2014 meeting. As such, only the main ideas, suggestions, and courses of action are substantively presented. Verbatim statements or detailed descriptions of discussions and actions are not included.

SUMMARY OF REPORTS, DELIBERATIONS, AND ACTIONS:

1. ***REPORT(S) OF THE CHAIRWOMAN AND MEMBERS OF THE BOARD:***
2. ***APPROVAL OF THE JANUARY 2014 MINUTES:*** A motion was made by Regent Hollingsworth,

seconded by Regent Chadwick, and unanimously carried for approval of the January 2014 Board minutes.

3. **REPORT OF THE PRESIDENT ON A VARIETY OF INSTITUTIONAL PROGRAMS AND PROJECTS:**

Interim President Gully's report included the following:.....Interim-President Gully

A. RECOMMENDATIONS

1. **RECOMMENDATION TO TERMINATE STATE LEASE OF THE FORMER HUBERT WHEELER BUILDING, 5707 WILSON AVENUE, ST. LOUIS, MISSOURI (Former site of the Anheuser-Busch School of Business):** Mrs. Gully reported that the term of the lease between Harris-Stowe State University and the State of Missouri, involving the leasing of the property located at the former Hubert Wheeler State School, 5707 Wilson Avenue, St. Louis, Missouri, ends on June 30 2014. She stated that according to the Lease Amendment, Harris-Stowe State University (the Lessee) must notify the State of Missouri (the Lessor) of its intent to vacate the premises not less than 60 consecutive calendar days prior to the expiration of any period for which the premises are let. She then stated that as such, the University Administration recommended that a letter of intent to terminate the lease, be submitted no later than April 1, 2014. A copy of the Lease Amendment is attached to this recommendation.

A motion was made by Regent Chadwick, seconded by Regent Hollingsworth and unanimously approved to terminate the State Lease of the former Hubert Wheeler Building.

2. **RECOMMENDATION TO FREEZE TUITION FOR ACADEMIC YEAR 2014-2015 AT HARRIS-STOWE STATE UNIVERSITY:** Mrs. Gully reported that with the anticipation that the Harris-Stowe State University operating appropriation for fiscal year 2014-2015 will increase by at least 3%, the University Administration recommended that the University hold all mandatory tuition and fees at 2013-2014 levels, and has studied the budget situation with the following recommendation: (1) that the per credit-hour tuition rate remain at \$199 per credit hour; (2) that the technology and student activity fees remain \$52.50 per session, each; (3) that the student center fee remains \$117 per session to support debt service and operating costs related to the student center; (4) that the Residence Hall housing fee increase for single occupancy from \$3500 per semester to \$3700 per semester and increase double occupancy from \$3150 per semester to \$3250 per semester to ensure funds are available to make required debt service payments and independently operate the facilities; and (5) that the Board Plan (18 meals per week) increase from \$1,300 to \$1,375 per semester to absorb adjustments in the sliding fee scale provided by Fresh Ideas and support debt service payments. She stated that the University Administration further recommended that the tuition and fee changes cited above become effective at the beginning of the University's fall 2014 semester, and that if approved by the Board of Regents, tuition and fee increases recommended in sections numbered 1 through 3 will be subject to the penalty and waiver provisions of the Higher Education Student Funding Act (HESFA). She noted that the recommended increases do not require submission of a waiver to the Commissioner of the Missouri Department of Higher Education upon approval. A copy of the recommendation can be found under Tab 3 of the February 2014 Board Book.

A motion was made by Regent Hollingsworth, seconded by Regent Dickson and unanimously approved to freeze tuition at Harris-Stowe State University for Academic Year 2014-2015.

B. JANUARY 2014 FINANCIAL REPORTS..... Brian Huggins

Mr. Huggins reported that the Board Finance Committee met on February 20 and that the general operating fund revenues for period ending January 2014 were at 74%, and expenditures at 54%; Gillespie Residence Hall housing rental revenues were at 83% with expenditures at 40%; Bosley Hall housing rental revenues were at 94% with expenditures at 36%; Clay Center revenues were at 62% with expenditures at 60%; and, Consortium for Leadership Development (CLD) revenues in a separate account (not handled by the University) with total expenditures of 66%.

Chairwoman Cook asked who is responsible for the CLD overages.

Mrs. Gully stated that CLD will have to return any overages to Harris-Stowe.

- C. **FEBRUARY 2014 PERSONNEL REPORTS:** Mr. Huggins reported that the monthly personnel reports for February 2014 could be found under Tab 4 and included new employees, promotions and conclusions.

A motion was made by Regent Hollingworth, seconded by Regent Chadwick, and unanimously carried for the approval of the January 2014 Financial Report and to accept the February 2014 Personnel Report.

4. **VICE PRESIDENT OF STUDENT AFFAIRS & ENROLLMENT MANAGEMENT.....Ms. Boone**

A. RECOMMENDATION

1. **RECOMMENDATION TO ADJUST OUT OF STATE TUITION FOR THE UNDERSERVED POPULATION IN THE EIGHT STATES SURROUNDING MISSOURI (BEGINNING FALL 2014):** Ms. Boone reported that in an effort to increase enrollment and attract new markets of students to include “college ready” first-time full-time freshmen, the Division of Student Affairs and Enrollment Management recommended the Midwest Regeneration Award for out-of state students, which would be awarded annually to full-time students who are residents of the neighboring states of Missouri (Arkansas, Illinois, Iowa, Kansas, Kentucky, Nebraska, Oklahoma, and Tennessee) and, reside on campus. She stated that the award will be valued at the difference between in- and out-of-state tuition for up to 16 credit hours. She then shared, in detail, the necessary qualifications. A copy of the recommendation can be found under Tab 5 of the February 2014 Board Book.

A motion was made by Regent Chadwick, seconded by Regent Dickson and approved for Harris-Stowe State University to adjust out of state tuition for the underserved population in the eight states surrounding Missouri (beginning fall 2014).

Regent Dickson asked if Harris-Stowe would host any approved pre-college activities during summer.

Ms. Boone replied that the Summer Pre-College Academy would be held at HSSU, and discussed the requirements for enrollment. She further replied that the University is looking to have approximately 591 first-time freshmen applications in the pool, and of that, 60 will receive letters for the Academy right now. She added that Academic Affairs will host a Math/Science Academy during the summer with approximately 35 students who are interested in STEM degrees, and will reside on campus for six weeks.

Chairwoman Cook reminded everyone of the request from the Board of Regents approximately four months ago, regarding retention and recruitment efforts.

Dr. Smith gave the brief update. As a part of retention and recruitment efforts, he stated that about a year ago, the Board agreed to a credit hour reduction to 120 credit hours which was approved and implemented. He explained that each school and college conducted a degree program review, and that while the College of Education had some DESE requirements that could not be removed, which caused that program to have just over 120 credit hour requirement, all others are now at 120. Dr. Smith added that once the 2014-2016 Bulletin is completed and made available, all students will have the ability to take degree programs offered at 120 credit hours.

5. **CLOSE TO EXECUTIVE SESSION:** Chairwoman Cook asked Mrs. Sutherlin to conduct roll call and a motion was made by Regent Dickson, seconded by Regent Hollingsworth and unanimously approved to convene an executive session at 9:30 a.m.
6. **RECONVENE OPEN SESSION:** At the conclusion of the executive session at 11:05 a.m., Chairwoman Cook asked Mrs. Sutherlin to conduct roll call. A motion was made by Regent Dickson, seconded by Regent

Hollingsworth, and unanimously approved to adjourn the executive session, and re-convene the February 25, 2014 regular session of the HSSU Board of Regents.

7. **VOTE ON NEGOTIATION TEAM RECOMMENDATIONS FOR COLLECTIVE BARGAINING AGREEMENT**

A motion was made by Regent Hollingsworth, seconded by Regent Dickson, and unanimously approved to approve all tentative agreements reached between the Board's team and that of the Harris-Stowe State University-NEA.

A motion was made by Regent Dickson, seconded by Regent Hollingsworth, and unanimously approved to approve the last best final offer of the board's negotiations team, with the following modifications:

ARTICLE 10.1.b

Faculty will maintain at least .5 office hours (30 minutes) per credit hour taught, each week, over a minimum of 3 days per week.

ARTICLE 17.8

Change the title to "notification of assignment" and delete para "b" of the Board's proposal.

ARTICLE 19.4

Adopt the association's umbrella para of article 19.4, which allows automatic movement to tenure track upon an instructor's receipt of a terminal degree.

8. **ADJOURNMENT: Chairwoman Cook asked Mrs. Sutherlin to again conduct roll call. A motion was made by Regent Dickson, seconded by Regent Hollingsworth, and unanimously approved to adjourn the February 25, 2014 regular session at 11:13 a.m.**

Respectfully submitted,

Approved by:

Lea Sutherlin
Executive Assistant to the President
and Secretary to the Board of Regents

Thelma V. Cook
Chairwoman, HSSU Board of Regents