

**MINUTES OF THE REGULAR MEETING
BOARD OF REGENTS OF HARRIS-STOWE STATE UNIVERSITY
Tuesday, April 25, 2017**

Mrs. Sutherlin conducted roll call and a motion was made by Regent Dickson, seconded by Regent Price and unanimously approved to convene the regular session of the Board of Regents of Harris-Stowe State University. The meeting was held on Tuesday, April 25, 2017, starting at 8:10 a.m., in Dr. Thelma V. Cook Boardroom (101) the HGA Building. Chairman Norwood asked Mrs. Sutherlin to conduct roll call. Attendance at this meeting is summarized below:

MEMBERS OF THE BOARD OF REGENTS:

Present:

Atty. Ronald Norwood, Chairman
Mrs. Christine Chadwick, Member
Mr. Reginald Dickson, Member
Atty. Deborah Price, Member
Ms. Debra Hollingsworth, Member

Absent:

Mrs. Vanessa F. Cooksey, Vice Chair

REPRESENTATIVES FROM THE PRESIDENT'S OFFICE

Present:

Dr. Dwaun J. Warmack, President
Mrs. Cletra Bell, Director of Internal Operations
Mrs. Lea Sutherlin, Special Consultant to the President's Office and Liaison to the Board of Regents

MEMBERS OF THE PRESIDENT'S ADMINISTRATIVE COUNCIL

Present:

Dr. Dwyane Smith, Provost
Dr. Michelle McClure, Associate Provost
Mr. James Fogt, Vice President, IT Services
Mr. Brian Huggins, Vice President, Administration & Finance
Ms. Leslie Holloway, Special Assistant to the President and Executive Director of Institutional Advancement
Mr. Reynolda Brown, Chief of Staff
Mrs. Cletra Bell, Director of Internal Operations
Mrs. Heather Bostic, Executive Director, Title III and Sponsored Programs
Dr. Chauvette McElmurry-Green, Registrar & Interim Executive Director, Enrollment Management
Ms. Loretta McDonald, Director of Admissions
Mr. Shawn Baker, Dean of Student Success
Dr. Sudarsan Kant, Dean, College of Arts & Sciences
Ms. Sabrina Brown, Director of Retention and International Programs
Ms. Shontele Allen, Assistant Athletic Director/Internal Operations
Dr. Latonia Collins-Smith, Assistant Provost and Director, Career Engagement and Experiential Learning
Dr. Owolabi Tihamiyu, Faculty Senate President

Absent:

Ms. Taevin Lewis, SGA President
Mr. Robert Arbuthnot, Staff Association President
Dr. Fara Zakery, Dean, Anheuser-Busch School of Business
Dr. Leila Vickers, Dean, College of Education

Others in Attendance

Dr. Mark Abbott, Professor of History

FOREWORD:

The minutes presented below are a summary of the discussions, deliberations and actions of the Board of Regents at its April 25, 2017 meeting. As such, only the main ideas, suggestions and courses of action are substantively presented. Verbatim statements or detailed descriptions of discussions and actions are not included.

SUMMARY OF REPORTS, DELIBERATIONS AND ACTIONS:

1. REPORT(S) OF THE CHAIR AND MEMBERS OF THE BOARD:

APPROVAL OF THE FEBRUARY 2017 MINUTES: A motion was made by Regent Dickson, seconded by Regent Hollingsworth, and unanimously carried for approval of the February 2017 Board minutes.

2. REPORT OF THE PRESIDENT ON A VARIETY OF INSTITUTIONAL PROGRAMS AND PROJECTS:President Warmack

Dr. Warmack announced Dr. Michelle McClure will be getting married at the end of May and departing to North Carolina. He thanked Dr. McClure for her 10 years of service and amazing work done during her tenure. Chairman Norwood concurred and shared that Harris-Stowe’s door will always be open to Dr. McClure.

A. **Institutional Updates:** President Warmack began his report with reminder about committee assignments and that cabinet member will reach out to Board committee chairs within the next two weeks. President Warmack then made a presentation on the following: (1) current state funding for Harris-Stowe – \$10,319,388, the lowest in the state; 2017 cuts - \$741,272 for Harris-Stowe; weathered this first cut through fiscal responsibility and good practices for past three years; (3) additional lost funding of upgrade of labs and graduate programs totaling \$1,108,544; Harris-Stowe continues to forge ahead and legislative work continues; (4) core funding over 10 years – appreciates new Governor now taking a critical look at performance funding; and (5) state budget and legislative updates including house increase for higher education institutions by 3% over Governor’s recommended cuts, house recommendation for HSSU, senate recommendation for HSSU, support from Senator Nasheed and Senator Schaaf for STEM and Graduate program to be put back into the budget, and the House passed HB19 capital improvements bill for lab renovations.

Regent Dickson asked from a corporate perspective whether there is a way to organically grow out of this through producing and adding to quality product that other companies want.

President Warmack stated that’s the HSSU team philosophy which is why he will not cut right now to ensure centers of excellence and revenue generators. He added that right now, enrollment is the mainstay for the Institution.

President Warmack then gave an update on 2017 Commencement. He also gave an update on the President’s Lecture Series which has garnered major community support.

Chairman Norwood commented that HSSU is in interesting time in history and as guardians we have various roles to play and an obligation to protect this institution and its mission. At critical point and now is the time. The Board has full support for Dr. Warmack and it is important to move forward and make important decisions so that when all is done, Harris-Stowe has created a quality product.

3. REPORT OF THE PROVOST (ACADEMIC AFFAIRS).....Dr. Dwyane Smith

A. **Board Recommendation:** Posthumous Degree Award Policy: Provost Smith reminded that Harris-Stowe State University is a student-centered, student driven and student focused institution. He shared that the untimely death of a student matriculating from the University is a tremendous loss to the Harris-Stowe Community, and when appropriate, the University is compelled to recognize and honor the achievements of the deceased student in an effort to celebrate the academic accomplishments of the student. Discussion was held regarding the recommendation.

A motion was made by Regent Chadwick, seconded by Regent Hollingsworth, and unanimously carried for the approval of the Harris-Stowe State University Posthumous Degree Award Policy.

- B. Update HLC Substantive Change Visit for Graduate Degrees (held for executive session)
- C. **Update on CAEP College of Education Accreditation Visit:** Provost Smith gave a presentation and reported that the Council for the Accreditation of Educator Preparation (CAEP), formerly NCATE, accreditation visit for the College of Education (COE), was recently held on April 22 – April 25. He further reported that a reception with invited superintendents, educators and College of Education partners occurred on Sunday evening, and that the accreditation team conducted interviews and reviewed documents to substantiate the institutional report that was sent to CAEP. He added that the team will share its preliminary report prior to their departure on Tuesday, April 25.
- D. **Recommendation for Hornet Rate Proposal for State of Illinois:** Dr. Chauvette Green shared that because Harris-Stowe State University is a student-centered, student driven and student focused institution, the University is committed to increasing its geographical representation across the Midwest and participates in programs that discount tuition for students in Illinois and other surrounding states. With Midwest Student Exchange Program and the Metro Rate, the University yields a large number of students that attend. As tuition rates nationwide continue to increase, and universities become more competitive at financial aid leveraging, schools are increasing the number of states that will qualify for in-state tuition. The University seeks to maintain a competitive edge on affordability by extending the Hornet Rate, in-state tuition, to Illinois residents. The Hornet Rate shall serve as a recruitment tool and is justifiable by the following: (1) the University currently yields a large number of students from the surrounding Illinois counties that receiving in-state tuition; (2) the University is currently more affordable than many community colleges in Illinois and significantly more affordable than the annual tuition and fees at Illinois public universities; and (3) other Missouri institutions have been or will begin to extend in-state tuition to Illinois residents.

A motion was made by Regent Hollingsworth, seconded by Regent Price, and unanimously carried to approve the Hornet Rate Proposal for the State of Illinois.

4. REPORT OF THE VICE PRESIDENT (ADMINISTRATION AND FINANCE)..... Mr. Brian Huggins

- A. **March 2017 Financial Report:** Mr. Huggins reported that the general operating fund revenues for period ending March 2017 were at 91%, and expenditures at 79%; Gillespie Residence Hall housing rental revenues were at 102% with expenditures at 60%; Bosley Hall housing rental revenues were at 109% with expenditures at 88%; Clay Center revenues were at 74% with expenditures at 76%; and PFM Investments revenue at \$68,112 and unrealized gain of \$175,625.

A motion was made by Regent Dickson, seconded by Regent Price, and unanimously carried for the approval of the March 2017 Financial Report.

- B. March Personnel Report

A motion was made by Regent Hollingsworth, seconded by Regent Chadwick, and unanimously carried to accept the March 2017 Personnel Reports.

- C. **Recommendation to Award External Audit Contract:** Mr. Huggins reported that the contract with the Institution’s external auditors, RubinBrown, LLP would expire June 30, 2017 and as a result, a formal bidding process was conducted in accordance with Missouri State Statutes. He stated that a proposal was received from the firm currently providing accounting services to the University, RubinBrown LLP. He presented the rationale for the recommendation.

A motion was made by Regent Hollingsworth, seconded by Regent Chadwick, and unanimously

carried to award the external audit contract to RubinBrown, LLP.

Recommendation New Budget Proposals: Mr. Huggins shared that in an effort to balance the FY 17-18 Budget, there are five ways to balance the budget without a large impact to HSSU students. The first proposal is to increase recruiting and retention of students. The second proposal is to consolidate positions. The third proposal is to increase tuition by \$5 per credit hour. The fourth proposal is increase the employee’s contribution to health insurance. The fifth proposal is to charge for parking. He reported that the University’s Administration recommends that all five proposals be considered when balancing Harris-Stowe’s FY 17-18 budget, and that the final budget will be recommended for approval at the June 2017 meeting.

A motion was made by Regent Dickson, seconded by Regent Chadwick, and unanimously carried to approve the new budget proposals.

5. VICE PRESIDENT FOR IT SERVICES..... Mr. James Fogt
(Tab 6 – no background material)

A. Brief Update on Strategic Plan: Mr. Fogt gave an presentation on the impressive HSSU Dashboard which provides University data in real-time on a daily basis and generates regular updates on strategic goals and accomplishments. He shared that upon President Warmack’s arrival, he (Dr. Warmack) requested that IT Services develop the “dashboard” for strategic plan alignment. Mr. Fogt added that cohorts are very impressed and have asked about the development and brainchild of the dashboard.

Chairman Norwood suggested with President Warmack’s focus on entrepreneurial efforts at Harris-Stowe, that the University apply for a patent for the dashboard.

President Warmack and Mr. Fogt concurred and shared that there are other such developments coming out of IT Services in the future.

6. EXECUTIVE DIRECTOR, TITLE III AND SPONSORED PROGRAMS.....Mrs. Heather Bostic
(Tab 8 – no background material)

A. Grants (Year-to-Date Update and Upcoming Year): Mrs. Bostic presented an update on grants which included: (1) seventeen awards made to Harris-Stowe in Fiscal Year 2017 representing the College of Arts and Sciences, the Business School, Academic Affairs, Financial Assistance, Career Engagement, IT Services, and the Clay Center - ending the year \$750,000 over last year’s award total which represents a 17.8% increase; (2) seven continuing awards for FY 2018 have already been awarded from the Department of Education and the National Science Foundation totaling \$2,384,682 and pending continuing awards for Title III, SAFRA, Missouri Preschool Project, and USA Funds should raise the grant total to \$4.5 million; (3) new proposals for FY 2018 including NSF HBCU Up Research Initiation grant to support the research of Dr. Sandra Leal, Associate Professor of Biology (\$297,654 over three years); (4) additional grants/pending Grants including NSF S-STEM - \$1,000,000 over five years NSF S-STEM - \$528,183 over five years, Upward Bound - \$1,287,500 over five years, Upward Bound Math/Science - \$1,287,500 over five years; and (5) grants in progress including the Robert Noyce Teacher Scholarship Program and the MDHE Default Prevention.

6. **CLOSE TO EXECUTIVE SESSION:** Chairman Norwood asked Mrs. Sutherlin to conduct roll call and a motion was made by Regent Dickson, seconded by Regent Price and unanimously approved to convene an executive session at 9:55 a.m.

7. **RECONVENE OPEN SESSION:** At the conclusion of the April 25 executive session Chairman Norwood asked Mrs. Sutherlin to conduct roll call. A motion was made by Regent Hollingsworth, seconded by Regent Chadwick, and unanimously approved to adjourn the executive session, and reconvene the April 25, 2017 regular session of the HSSU Board of Regents for the purpose of adjournment.

8. **ADJOURNMENT:** A motion was made by Regent Hollingsworth, seconded by Regent Chadwick, and

unanimously approved to adjourn the April 25, 2017 regular session at 11:12 a.m.

Respectfully submitted,

Approved by:

Lea Sutherlin
Special Consultant to the President's
Office and Liaison to the Board of Regents

Ronald N. Norwood
Chair, HSSU Board of Regents