

**MINUTES OF THE REGULAR MEETING  
BOARD OF REGENTS OF HARRIS-STOWE STATE UNIVERSITY  
Thursday, October 27, 2016**

A motion was made by Regent Dickson, seconded by Regent Hollingsworth and unanimously approved to convene the regular session of the Board of Regents of Harris-Stowe State University. The meeting was held on Thursday, October 27, 2016, starting at 8:00 a.m., in Dr. Thelma V. Cook Boardroom (101) the HGA Building. Chairman Norwood asked Mrs. Sutherlin to conduct roll call. Attendance at this meeting is summarized below:

**MEMBERS OF THE BOARD OF REGENTS:**

**Present:**

Atty. Ronald Norwood, Chairman  
Mrs. Vanessa F. Cooksey, Vice Chair  
Mr. Reginald Dickson, Member  
Mrs. Christine Chadwick, Member  
Ms. Debra Hollingsworth, Member  
Atty. Deborah Price, Member

**REPRESENTATIVES FROM THE PRESIDENT'S OFFICE**

**Present:**

Dr. Dwaun J. Warmack, President  
Mrs. Lea Sutherlin, Special Consultant to the President's Office and Liaison to the Board of Regents

**MEMBERS OF THE PRESIDENT'S ADMINISTRATIVE COUNCIL**

**Present:**

Dr. Dwyane Smith, Provost  
Dr. Michelle McClure, Associate Provost  
Dr. Latonia Collins-Smith, Assistant Provost and Director, Career Engagement and Experiential Learning  
Mr. James Fogt, Vice President, IT Services  
Mr. Brian Huggins, Vice President, Administration & Finance  
Ms. Leslie Holloway, Special Assistant to the President and Executive Director of Institutional Advancement  
Mrs. Heather Bostic, Executive Director, Title III and Sponsored Programs  
Dr. Chauvette McElmurry-Green, Registrar & Interim Executive Director, Enrollment Management  
Ms. Loretta McDonald, Director of Admissions  
Mr. Shawn Baker for Dr. Emmanuel Lalande, Dean of Student Success  
Ms. Loretta McDonald, Director, Admissions  
Dr. Sudarsan Kant, Dean, College of Arts & Sciences  
Dr. Fara Zakery, Dean, Anheuser-Busch School of Business  
Dr. Leila Vickers, Dean, College of Education  
Mr. Robert Arbuthnot, Staff Association President  
Dr. Owolabi Tiamiyu, Faculty Senate President

**Absent:**

Ms. Taevin Lewis, SGA President

**FOREWORD:**

The minutes presented below are a summary of the discussions, deliberations and actions of the Board of Regents at its October 27, 2016 meeting. As such, only the main ideas, suggestions and courses of action are substantively presented. Verbatim statements or detailed descriptions of discussions and actions are not included.

**SUMMARY OF REPORTS, DELIBERATIONS AND ACTIONS:**

1. REPORT(S) OF THE CHAIR AND MEMBERS OF THE BOARD:

Chairman Norwood noted that RubinBrown auditors would present at the December 2016 meeting.

- A. **APPROVAL OF THE AUGUST 2016 MINUTES: A motion was made by Regent Price, seconded by Regent Dickson, and unanimously carried for approval of the August 2016 Board minutes with the correction that Regent Christine Chadwick was absent.**

2. REPORT OF THE PRESIDENT ON A VARIETY OF INSTITUTIONAL PROGRAMS AND PROJECTS:  
 .....President Warmack

- A. **President’s Institutional Update:** President Warmack presented an institutional update via PowerPoint which included the following: (1) Harris-Stowe is ranked in Diverse Issues in Higher Education for the 2016 rankings again, #47 in the nation for both math and education; (2) Npower sponsored by Worldwide Technology - NPower prepares participants to begin careers in the field of information technology by offering free technical classes, mentoring from business leaders, paid internships and career development workshops at leading corporations and nonprofits across the nation. NPower will begin offering classes to St. Louis area residents in January of 2017 on the Harris-Stowe campus. The Regional Director, Trina Clark James, will move into her office next week and recruitment activities have already begun. NPower hopes to partner with Harris-Stowe to offer for credit courses to their participants and to create a clear pathway for students to earn their bachelor’s degrees after completion of their certificate program; (3) \$5 Million awarded by National Science Foundation for five years with the possibility for additional funding as long as matrices are met – funds for the grant will funnel through Harris-Stowe, and HSSU will lead the grant – he gave kudos to Dr. Dwyane Smith for his leadership and Heather Bostic and other team members for their hard work; (4) HSSU/Ron Isley Partnership (Ms. Holloway will include in her report); and (5) as a part of the Homecoming Kick-off, the national Rickey Smiley Morning Show broadcasted live on Harris-Stowe’s campus on Monday, October 24, 2016 – he noted that the show is aired in 60 Cities with 6 million listeners...he then shared the 2016 Homecoming calendar with members of the Board.

Chairman Norwood noted that this is historic for Harris-Stowe and the community and great things will be accomplished with the NSF grant. He thanked President Warmack and the team for a job well done.

- B. **Institutional Advancement Report**.....Ms. Leslie Holloway

Ms. Holloway gave a PowerPoint presentation on the following: (1) Media results for year 2015-2016 which included 478 articles, 714.6 reach/impressions, \$6.6 million in ad value equivalence, 65 press releases and 44 homepage features; (2) the national Rickey Smiley Morning Show; (3) the 18th Annual Alumni Gold Gala held on October 23 with 176 in attendance and event proceeds going to student scholarships; (4) the launch of Alumni Connect which will re-connect HSSU graduates, promote initiatives for alumni to give back, expand and leverage their professional network, and advance careers through HSSU alumni connections working in top companies; (5) Fiscal Year 2015-2016 HSSU Foundation update including secured \$850K in gifts and pledges, net balance of over \$1 million, by-laws have been finalized, Foundation Strategy For 2016-2018 has been completed, and requests for membership; (6) HSSU/Ron Isley Partnership beginning the weekend of May 19 - with support from The DeWitts – that will have a goal of \$5 Million to provide full-ride scholarships and mentoring to Ron Isley Scholars, annual activities including a “Who’s That Lady” Luncheon, Annual Ron Isley Celebrity Golf Tournament, and Annual Black Tie Gala/Concert with Ron Isley and Friends; (7) launch of the Wells Fargo Advisors’ \$250k High Tech Trading Floor at HSSU that will cover Series 7 securities licensing training, furnishings and software and ongoing maintenance; and (8) she and Dr. Warmack traveled to Kansas City (KC) to the home of retired chemist Gary Ballard and his wife Debbie Ballard, president of Sprint who are looking to ensure that Kansas City stays on HSSU’s recruitment list, as their grandson is a current Harris-Stowe student.

President Warmack commented that the meeting was a productive one, and included 40 area superintendents, community leaders, and corporate leaders from the KC area who were invited by the Ballards. He gave kudos to Ms. Holloway for developing this important partnership.

Regent Hollingsworth asked about a date for the launch of the HS Foundation.

Ms. Holloway stated that she is in discussion with the auditors and looking to launch December 2016.

Chairman Norwood asked Lea to send presentations from this meeting to Board members along with a list of prospective members for the HS Foundation.

3. PROVOST (ACADEMIC AFFAIRS).....Dr. Dwyane Smith

Dr. Smith gave a PowerPoint presentation on the following: (1) a review of the process of the upcoming Substantive Change Visit – HLC where a three person team from the Higher Learning Commission would be on campus to conduct Harris-Stowe’s Substantive Change visit, and this team will make a recommendation to determine if the institution should offer graduate degrees (he shared dates that the HLC Team requested to meet with members of the HSSU Board of Regents); (2) MoLSAMP Grant Award goal is to increase the number of underrepresented groups earning STEM degrees by more than 100% by 2021, and from 278 in 2015 to 625 by 2021. He also shared that Governor Jay Nixon, Dr. Art Hicks from the NSF along with the Board of Regents, presidents and representatives from the Alliance institutions were at a press conference to officially announce the grants. He then stated that Harris-Stowe will oversee the sub-awards to the Alliance institutions. Harris-Stowe will receive \$340,000 per year or \$1.7 million over the life of the grant. There will be undergraduate research opportunities, research symposiums, faculty development and advising training. HSSU will hire a director and coordinator to oversee this critical work; (3) in *Diverse Issues in Higher Education*, Harris-Stowe is ranked #47th in the nation for Education, #1 in Missouri, #47 in the nation for Mathematics and Statistics and #1 in Missouri. He gave kudos to Dr. Vickers and her team as they have been toiling on the self-study report for the Council for Accreditation of Educator Preparation (CAEP) the accreditation program formerly known as NCATE. Dr. Smith added that he will meet with the Provost at UM-Columbia to discuss partnerships with a goal to launch greater partnerships with their professional schools.

4. ADMINISTRATION AND FINANCE..... Mr. Brian Huggins

A. SEPTEMBER 2016 FINANCIAL REPORT: Mr. Huggins reported that the general operating fund revenues for period ending September 2016 were at 39%, and expenditures at 32%; Gillespie Residence Hall housing rental revenues were at 52% with expenditures at 32%; Bosley Hall housing rental revenues were at 60% with expenditures at 45%; Clay Center revenues were at 27% with expenditures at 27%; and PFM Investments revenue at \$14,107 and unrealized gain of \$129,719.

**A motion was made by Regent Chadwick, seconded by Regent Price, and unanimously carried for the approval of the September 2016 Financial Report.**

B. September 2016 Personnel Report

**A motion was made by Regent Hollingsworth, seconded by Regent Dickson, and unanimously carried to accept the September 2016 Personnel Reports.**

C. RECOMMENDATION

Recommendation for Legal Services at HSSU: Mr. Huggins reported that after a formal bid process and thorough vetting of firms under consideration, Armstrong Teasdale was the choice of the committee for legal services, and that the administration recommended Armstrong Teasdale as new legal counsel at Harris-Stowe State University.

**A motion was made by Regent Dickson, seconded by Regent Cooksey and unanimously carried to approve Armstrong Teasdale as legal counsel for Harris-Stowe State University.**

Regent Chadwick asked who would be the point person from Armstrong Teasdale.

Mr. Huggins noted that the point person would be Atty. Jovita Foster.

5. VICE PRESIDENT FOR IT SERVICES ..... Mr. James Fogt

A. RECOMMENDATION

- B. Recommendation for Approval of Institutional Strategic Plan: Mr. Fogt reported that after fairly long gap without one, the University was grateful to the Board of Regents and the Administration for working on constructing the five year strategic plan. He read the complete recommendation and noted that the HSSU Strategic Planning Committee has completed its work and believes the contents of the HSSU Strategic Plan to be aligned with the interests and intentions of all institutional stakeholders. As Vice President for IT Services and Chair of the Strategic Planning Committee, Mr. Fogt recommended to the President and Board of Regents of Harris-Stowe State University that the five-year strategic plan for Harris-Stowe State University is adopted for the years 2016 through 2021.

**A motion was made by Regent Hollinsworth, seconded by Regent Chadwick and unanimously carried to approve the five-year strategic plan for Harris-Stowe State University for the years 2016 through 2021.**

Regent Cooksey suggested that the implemented plan include the word “leaders”/leadership in the narrative and as an outcome toward what Harris-Stowe is producing.

Regent Chadwick asked that once fine-tuned, final copies be sent to Board members.

Regent Hollingsworth asked how the Plan would be monitored.

Mr. Fogt stated that approval of this plan will allow the Institution to order the software needed for regular monitoring.

Regent Price noted that it is also important to include language that focuses on the region.

Chairman Norwood concurred with suggestions, gave kudos to President Warmack, and stated that he has changed the landscape with his strong commitment, and again applaud him and his team. He reminded that the job of the Board is not to impede the President’s flow especially because “it’s a good flow” and he and his team are doing great work.

6. **CLOSE TO EXECUTIVE SESSION:** Chairman Norwood left to catch a flight and asked Vice Chair Cooksey to lead the meeting. Vice Chair Cooksey asked Mrs. Sutherlin to conduct roll call and a motion was made by Regent Hollingsworth, seconded by Regent Dickson and unanimously approved to convene an executive session at 9:15 a.m.
7. **RECONVENE OPEN SESSION:** At the conclusion of the October 27 executive session Vice Chair Cooksey asked Mrs. Sutherlin to conduct roll call. A motion was made by Regent Hollingsworth, seconded by Regent Dickson, and unanimously approved to adjourn the executive session, and reconvene the October 27, 2016 regular session of the HSSU Board of Regents for the purpose of adjournment.
8. **ADJOURNMENT:** A motion was made by Regent Dickson, seconded by Regent Chadwick, and unanimously approved to adjourn the October 27, 2016 regular session at 9:45 a.m.

**Respectfully submitted,**

**Approved by:**

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**Lea Sutherlin**  
Special Consultant to the President’s  
Office and Liaison to the Board of Regents

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**Ronald N. Norwood**  
Chair, HSSU Board of Regents