

**MINUTES OF THE REGULAR MEETING
BOARD OF REGENTS OF HARRIS-STOWE STATE UNIVERSITY
Wednesday, October 28, 2015**

Chairman Norwood asked Mrs. Sutherlin to conduct roll call. A motion was made by Regent Dickson, seconded by Regent Chadwick and unanimously approved to convene the regular session of the Board of Regents of Harris-Stowe State University. The meeting was held on Wednesday, 28, 2015, starting at 8:10 a.m., in the Board of Regents Conference Room (101), the HGA Building. Attendance at this meeting is summarized below:

MEMBERS OF THE BOARD OF REGENTS:

Present:

Atty. Ronald Norwood, Chairman
Mr. Reginald Dickson, Member
Mrs. Christine Chadwick, Member
Ms. Debra Hollingsworth, Member

Absent:

Mrs. Vanessa F. Cooksey, Vice Chair

REPRESENTATIVES FROM THE PRESIDENT'S OFFICE

Present:

Dr. Dwaun J. Warmack, President
Mrs. Lea Sutherlin, Executive Assistant to the President and Secretary to the Board

MEMBERS OF THE PRESIDENT'S ADMINISTRATIVE COUNCIL

Present:

Dr. Dwyane Smith, Provost
Dr. Michelle McClure, Associate Provost
Mr. James Fogt, Vice President, IT Services
Ms. Leslie Holloway, Special Assistant to the President and Executive Director of Institutional Advancement
Mrs. Heather Bostic, Executive Director, Title III and Sponsored Programs
Mr. Reynolda Brown, Executive Director, Enrollment Management
Mr. Emmanuel Lalande, Dean of Student Success
Mr. Brian Huggins, Comptroller
Mr. Jamaal Mayo, Director, Athletics
Mrs. Tammy Kimbrough, Director of Human Resources
Dr. Fara Zakery, Dean, Anheuser-Busch School of Business
Ms. Hattie Weaver for Dr. Tiamiyu, HSSU Faculty Senate

Absent:

Dr. Lateef Adelani, Dean, College of Arts and Sciences
Dr. Odesa Weatherford-Jacobs, Interim Dean, College of Education

FOREWORD:

The minutes presented below are a summary of the discussions, deliberations and actions of the Board of Regents at its October 28, 2015 meeting. As such, only the main ideas, suggestions and courses of action are substantively presented. Verbatim statements or detailed descriptions of discussions and actions are not included.

SUMMARY OF REPORTS, DELIBERATIONS AND ACTIONS:

1. REPORT(S) OF THE CHAIR AND MEMBERS OF THE BOARD:
 - A. **APPROVAL OF THE AUGUST 2015 MINUTES: A motion was made by Regent Chadwick, seconded by Regent Hollingsworth, and unanimously carried for approval of the August 2015 Board minutes.**

B. **EXTERNAL AUDIT REPORT FROM RUBINBROWN, LLP:** Steven Harris introduced himself and Brandy Lauer from RubinBrown, LLP, external auditors for HSSU. Mr. Harris thanked the Board for the opportunity to review the results of the 2015 audit. He gave kudos to Brian Huggins and his team for doing an outstanding job. He then summarized the auditor communication and the single audit process. He thanked the HSSU team for taking the audit seriously each year, then reported on the following: (1) an unqualified opinion on the financial statements for the year ended June 30, 2015; and (2) a report on compliance and on internal control over financial reporting, based on an audit of the financial statements in accordance with Government Auditing Standards.

Ms. Lauer then reviewed/explained the pension liability for MOSERS which was zero last year, and now shows up as a liability. She explained that this information reflected changes to the retirement program and is affecting net positions of all government organizations.

Mr. Harris further explained that this is technical accounting and advised to continue paying the University portion on time.

Mr. Harris noted that there were no difficulties in accessing information for the 2015 audit. He then shared that there is an enhanced sense of pride at HSSU on a regional basis. He added that HSSU has much to be proud of in growing revenues and handling expenses, and had an overall phenomenal year.

Ms. Lauer then reviewed the management recommendation letter and single audit summary.

2. REPORT OF THE PRESIDENT ON A VARIETY OF INSTITUTIONAL PROGRAMS AND PROJECTS:

.....President Warmack

A. **PRESENTATION OF HONORS COLLEGE STUDENTS' CERTIFICATES:** Dr. Warmack reminded Board members about changing the academic profile of the institution. He stated that one goal was to start an honors college which is now in place, and that it is important to focus on quality students from all over the country. Dr. McClure assisted Dr. Warmack with presentation of the certificates to Caleb Criscoe, Sabrina Blanco, Kavionna Donaldson, Abisiola Ola-Ajose and Mayla Ayers, who is also part of the new Women's Initiative developed by HSSU First Lady LaKisha Warmack. Dr. Warmack added that he recently hosted a breakfast for the Honors College students. Chairman Norwood congratulated the honors students on behalf of the Board of Regents.

President Warmack then stated that the team is working diligently to ensure any audit findings are corrected. He thanked Brian Huggins for his commitment and hard work. He added that outside of the pension liability change in reporting, this was the first time in 10 years Harris-Stowe finished with a surplus, and thanked the team for making sound fiscal decisions.

B. **HARRIS-STOWE STATE UNIVERSITY HALLWAY OF PRESIDENTS RIBBON-CUTTING CEREMONY, OCTOBER 22, 2015:** Dr. Warmack reminded that in order to know where we are going we must know where we come from. He stated that efforts are underway to bring back alums to HSSU, and that the recent Alumni Gold Gala celebrated the class of 1965 which included faculty members Hattie Weaver and Betty Porter Walls. He added that this class presented \$5,000 to the institution. Dr. Warmack then reported that the Harris-Stowe Hallway of Presidents' Ribbon Cutting Ceremony held on October 22 was well attended, and that alums in attendance were able to identify their presidents.

C. **UPDATE ON 2015 HOMECOMING:** Dr. Warmack stated that the 2015 Homecoming Activities would be highlighted by Mr. Lalande.

He then reported that the recent Ferguson 1000 meeting turned out well with representatives from the White House and BioSTL. He reminded that the meeting was held to building relationships in the community.

Dr. Warmack celebrated Chairman Norward who recently traveled to China and won a silver medal for Tai Chi.

3. PROVOST/ACADEMIC AFFAIRS.....Dr. Dwyane Smith
- A. **BOARD RECOMMENDATION: M.S. IN CYBERSECURITY (PENDING APPROVAL FROM FACULTY SENATE EDUCATIONAL POLICY COMMITTEE);** Dr. Smith shared that he would not present the official recommendation at this meeting as approval was pending by the curriculum committee. He gave a PPT on background, including submission dates for the recommendation.
- B. **MR. GREGORY CARR, PRESIDENT HSSU CHAPTER NEA:** Dr. Smith introduced Arts and Science faculty member and HSSU NEA President who asked to address the Board.
- Mr. Carr gave a welcome to Regent Cooksey’s appointment to the Board, in her absence. He shared about who they (NEA) are, and what they look to accomplish. He stated in conclusion that the NEA looks forward to continuing working together with University leadership. He submitted a copy of his presentation to the Board secretary.
- Chairman Norwood thanked Mr. Carr for his presentation and concurred with Mr. Carr’s statement on the importance of working together.
4. BUSINESS AND FINANCIAL AFFAIRS..... Mr. Brian Huggins
- A. **SEPTEMBER 2015 FINANCIAL REPORT:** Mr. Huggins reported that the Board Finance Committee met on October 22 and that the general operating fund revenues for period ending September 2015 were at 40%, and expenditures at 30%; Gillespie Residence Hall housing rental revenues were at 51% with expenditures at 26%; Bosley Hall housing rental revenues were at 50% with expenditures at 23%; Clay Center revenues were at 26% with expenditures at 24%; and PFM Investments revenue at \$(7322) and unrealized losses of \$51,219.
- A motion was made by Regent Dickson, seconded by Regent Hollingsworth, and unanimously carried for the approval of the September 2015 Financial Report.**
5. DEAN OF STUDENT SUCCESS.....Mr. Emmanuel Lalande
- Mr. Lalande reported on the following from Student Affairs and Student Success: (1) launching of HSSU Cares Campaign on Twitter and HSSU students to assist American Red Cross with installing smoke detectors in homes; (2) Thanksgiving baskets will be donated to needy families; (3) homeless and foster children will be brought to HSSU for Christmas program; and (4) kudos to his entire staff for an outstanding homecoming with special thanks to the entire administration and members of their staff for their assistance and support. He stated that the culminating program for Homecoming was a concert with almost 1500 in attendance from the community, with no incidents.
- Mr. Lalande then gave a brief review of the Student Affairs Newsletter - *Buzz’n* which could be found in the October Board Book.
6. DIRECTOR OF HUMAN RESOURCES.....Mrs. Tammy Kimbrough
- A. **SEPTEMBER 2015 PERSONNEL REPORT:** Mrs. Kimbrough reported that the monthly personnel report for September 2015 could be found under Tab 10 and included new employees, promotions and conclusions.
- A motion was made by Regent Dickson, seconded by Regent Chadwick, and unanimously carried to accept the September 2015 Personnel Report.**
- Mrs. Kimbrough then introduced the new director of public safety Lynn Harrison.
- Chief Harrison stated that she is excited about being at HSSU and hoped to take the department to another level.
7. DIRECTOR OF ATHLETICS.....Mr. Jamaal Mayo
(Tab 10 – no background material)

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Mr. Mayo shared that HSSU student-athletes came up with the mantra “Swarm Together.” He then gave a full report on the following: (1) athletic team competition for Women’s soccer, Men’s soccer and Women’s volleyball; (2) “Midnight Madness” HSSU Basketball teams’ inter-squad scrimmages which included a student-athlete showcase, student/fan engagement, and recruitment opportunities; (3) athletic participation in Homecoming; (4) the first “Show Me State” Classic which included a weekend filled with Education Day, Thanksgiving Outreach, Alumni Networking Social, President’s Tailgate, the actual and exciting Show Me Classic Basketball Game with 25 high schools (800 h.s. seniors) in attendance, where HSSU defeated Lincoln University, and postgame social; (5) an update on intramural sports and fitness programming; (6) academic support and monitoring of student-athletes including eligibility, progress toward degree completion and retention; (7) training program developed by Logan Chiropractic for HSSU athletes; (8) drug testing program for student-athletes; and (9) student-athlete development and outreach.

8. **CLOSE TO EXECUTIVE SESSION:** Chairman Norwood asked Mrs. Sutherlin to conduct roll call and a motion was made by Regent Hollingsworth, seconded by Regent Dickson and unanimously approved to convene an executive session at 9:30 a.m.
9. **RECONVENE OPEN SESSION:** At the conclusion of the executive session Chairman Norwood asked Mrs. Sutherlin to conduct roll call. A motion was made by Regent Hollingsworth, seconded by Regent Chadwick, and unanimously approved to adjourn the executive session, and re-convene the October 28, 2015 regular session of the HSSU Board of Regents.
10. **ADJOURNMENT:** Chairman Norwood asked Mrs. Sutherlin to again conduct roll call. A motion was made by Regent Chadwick, seconded by Regent Hollingsworth, and unanimously approved to adjourn the October 28, 2015 regular session at 10:35 a.m.

Respectfully submitted,

Approved by:

Lea Sutherlin
Executive Assistant to the President
Secretary to the Board of Regents

Ronald N. Norwood
Chair, HSSU Board of Regents and