

CREATING A FEDERAL STUDENT AID ID (FSA ID)

In order to complete the Free Application for Federal Student Aid (FAFSA) and a Master Promissory Note (MPN), you and your parent, if applicable, must have an FSA ID. This form of identification has taken place of the previously used Personal Identification Number (PIN) and is mandated by the U.S. Department of Education as of May 2015. To establish your FSA ID, please complete the following steps:

1. Go to StudentLoans.gov and select the green *Log In* button on the top right of the screen.



2. When the box opens, select *Create an FSA ID*.

A screenshot of the FSA ID creation form. It features two input fields: 'FSA ID Username or E-mail Address' and 'FSA ID Password'. Below the first field is a yellow button labeled 'Create an FSA ID'. Below the second field is a green button labeled 'Log In'. There are also links for 'Forgot Username or Password?' and 'For assistance, call 1-800-557-7394.'

3. Enter an e-mail address that you have immediate access to, then create a *Username* and *Password* before pressing *Continue*. The password you create should consist of numbers, uppercase and lowercase letters, and special characters (such as ? ! .) and should be 8-30 characters long.

A screenshot of the 'Create An FSA ID' form. The form has two tabs: 'Create An FSA ID' (selected) and 'Edit My FSA ID'. The form contains several input fields: 'E-mail', 'Confirm E-mail', 'Username *', 'Password *', and 'Confirm Password *'. Below the password field, there are checkboxes for 'Numbers', 'Uppercase Letters', 'Lowercase Letters', 'Special Characters', and '8-30 Characters', all of which are checked. There is also a 'Show Text' checkbox. At the bottom, there is a question: 'Are you 13 years of age or older? *' with two radio button options: 'I am 13 years of age or older.' (selected) and 'I am 12 years of age or younger.'. A green 'CONTINUE >' button is located at the bottom right of the form.

4. Enter your personal information before pressing *Continue*.

* Required

Social Security Number * - - ?
 Show Text

Date of Birth * ?

First Name, Middle Initial, Last Name * ?

5. Link your Federal Student Aid PIN to your FSA ID, then select *Verify*.

* Required

Social Security Number: ****-**-****

Date of Birth: -/ -/ -

First Name, Middle Initial, Last Name: - - -

PIN * ?
[Forgot My PIN](#)

6. Review your information and then press *Continue*.

Social Security Number: ***-**-****

First Name, Middle Initial, Last Name: - - -

Date of Birth: -/ -/ -

Username * ?

Password * ?
✓ Criteria Met Show Text

Confirm Password * ?

E-mail ?

Confirm E-mail ?

Mailing Address ?

City, State, Zip Code MO - ?

Phone ?

Alternate Phone ?

Language Preference English Español ?

CREATING AN FSA ID (CONTINUED)

7. Select/create four (4) challenge questions and provide an answer to each, then answer *Challenge Question 5* before pressing *Continue*. Be sure to record your responses somewhere for later in case you need them again.

* Required

Challenge Question 1 * ?

Answer 1 * ?
 Show Text

Challenge Question 2 * ?

Answer 2 * ?
 Show Text

Challenge Question 3 * ?

Answer 3 * ?
 Show Text

Challenge Question 4 * ?

Answer 4 * ?
 Show Text

Challenge Question 5 (Used to access your information over the phone) * ?

Answer 5 * ?
 Show Text

Please note these questions are not necessarily your questions; this is an example.

8. Review your information, then read the bottom paragraph (scroll down in the box). Check the box under the paragraph and then press *Continue*.

- contact Federal Student Aid's Customer Service center at 1-800-4-FED-AID (1-800-433-3243)
- change your password by selecting Change My Password under the Edit My FSA ID tab, or
- disable your FSA ID so that no one can use it by selecting Disable My FSA ID under the Edit My FSA ID tab.

I declare under penalty of perjury under the laws of the United States of America that the information that I have provided to obtain an FSA ID is true and correct, and that I am the individual who I claim to be. I understand that falsification of this statement may be punishable by a fine, by imprisonment of not more than five years, or both.

If you agree to these terms, select the "I certify that the above information is correct & accept the terms & conditions".

If you do not agree to the conditions, select CANCEL.

I certify that the above information is correct & accept the terms & conditions

9. Check your e-mail (the e-mail address you entered in Step 3 above) to retrieve your secure code so that you can verify your email address. Enter this code as requested and then select *Continue*.

Primary Social Promotions

FSA ID Information Important: Your FSA ID E-mail Validation - Action Required -

Important: Your FSA ID E-mail Validation - Action Required Inbox x

FSA ID Information <FSA-ID@ed.gov> 3:59 PM (1 minute ago) ☆
to me ▾

Dear [REDACTED]

Complete the e-mail verification process by entering the following secure code into the Secure Code field on your Web page:

055823

Once you have entered the secure code and verified your e-mail address, you will also be able to use your e-mail as your username when logging in to Federal Student Aid applications and websites.

If you have any questions or need help, visit <https://fsaid.ed.gov> and select Help (?) for more details.

Thank you,
U.S. Department of Education
Federal Student Aid

This mailbox is unattended. Please do not reply to this message.

Verify Your E-mail

Enter the secure code below and select CONTINUE to verify your e-mail address. After you verify your e-mail address, you can use it as your username when logging in

Enter the Secure Code

An e-mail containing a secure code was sent to your e-mail address on file. If you're accessing your e-mail via the Web, make sure to open a separate browser window. If you did not receive an e-mail, you can [request a new secure code](#).

Note: It may take a few minutes for the e-mail to arrive. Check your junk folder if you cannot find the message in your inbox. Some e-mail providers require that you add an e-mail address to your address book before you can receive any e-mail from that address. To ensure that our messages can be delivered to your inbox, enter our originating e-mail address, FSA-ID@ed.gov into your address book.

* Required

Secure Code * x ?

CANCEL CONTINUE

10. Once you submit your information, you'll receive a message telling you that your FSA ID has been successfully created. Return to the site you needed it for and continue logging in.