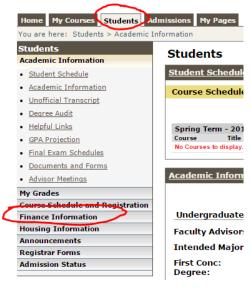


HOW TO CHECK YOUR FINANCIAL AID STATUS: MISSING DOCUMENTS

If you are interested in receiving federal student aid (Pell grant, student loans, etc.) to help cover the cost of your classes, you must first complete the *Free Application for Federal Student Aid* (FAFSA) for the academic year in which you plan to register for courses online at FAFSA.ed.gov (for directions on how to complete your FAFSA, <u>click here</u>; for assistance with establishing your FSA ID, <u>click here</u>).

Once your FAFSA has been processed by the Department of Education (3-5 days after submitting it), you can refer to your MYHSSU account to determine what other documents, if any, are needed!

- 1. Go to Harris-Stowe State University's main website, HSSU.edu.
- 2. Click on Current Students and log in with your User Name & Password.
 - a. For generic log-in instructions, <u>click here</u>.
 - b. If you are having problems logging into your account, please contact the Help Desk at (314) 340-3327 or via email at HelpDesk@hssu.edu.
- 3. Click on the *Students* tab at the top of the page under your name.
- 4. Click on Finance Information on the left side of the screen.



5. Select View Financial Aid Document Tracking in the upper-mid section of the page.

You are here: Students > Finance Information

Students	Finance Information
Academic Information	
My Grades	Financial Aid Document Tracking
Course Schedule and Registration	
Finance Information	View Financial Aid Document Tracking
Financial Aid Document Tracking	

6. All required forms can be found on the "Forms" section of our web page (click here).

7. Remember, if you are registered in at least six (6) hours & are living on-campus and/or plan to take out student loans, be sure to:

- a. Submit an updated Student Loan Request form.
- b. Log into *StudentLoans.gov* and complete your Entrance Loan Counseling & Master Promissory Note (MPN) if you've never taken out loans at HSSU, or if you have attended another institution and borrowed money there since the last time you took out loans at HSSU.