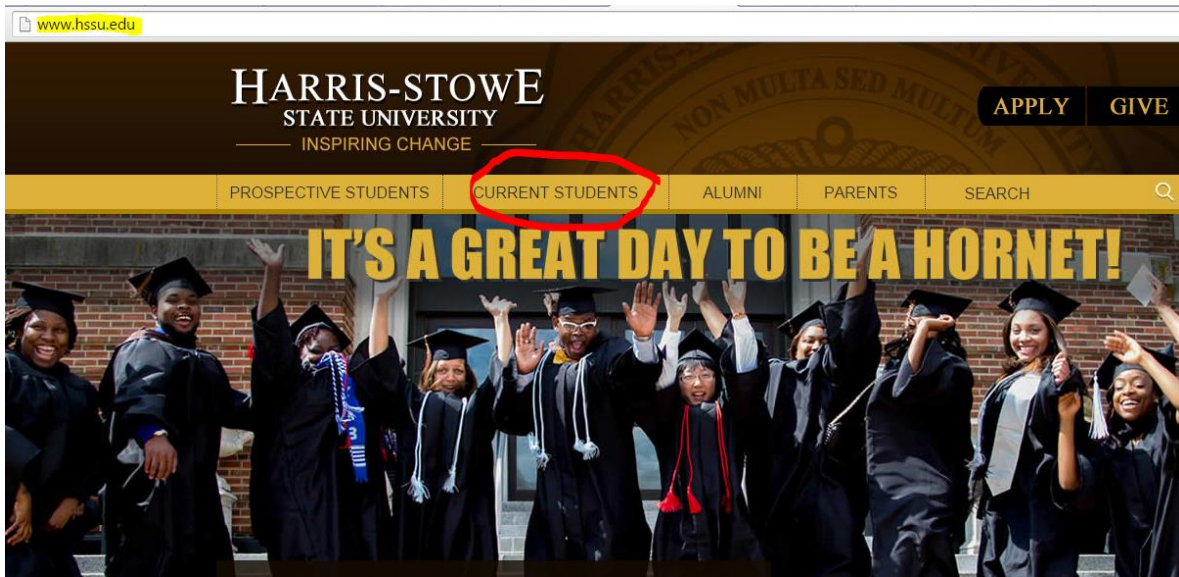


Updating FERPA Listing

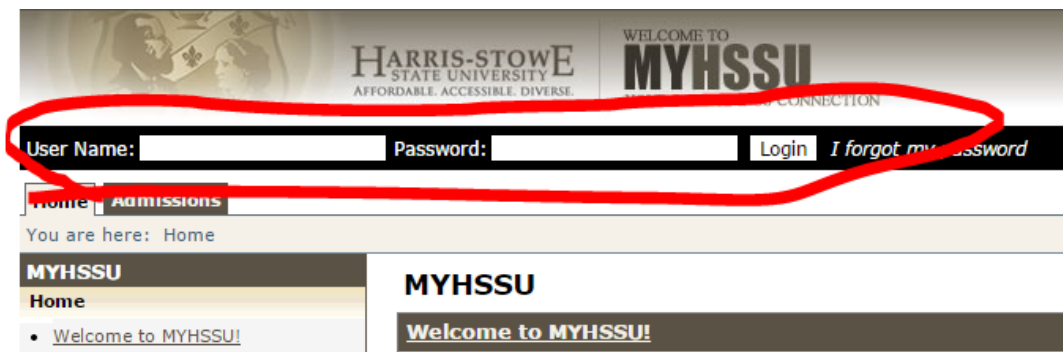
The Family Educational Rights and Privacy Act (FERPA) protects student records from being shared with those who do not have a legitimate reason to access them ([click here](#) to learn more). Under the provisions of FERPA, Harris-Stowe State University will not release academic record information without student authorization (some exceptions apply).

To update the individual(s) who can receive your academic record information, follow these steps:

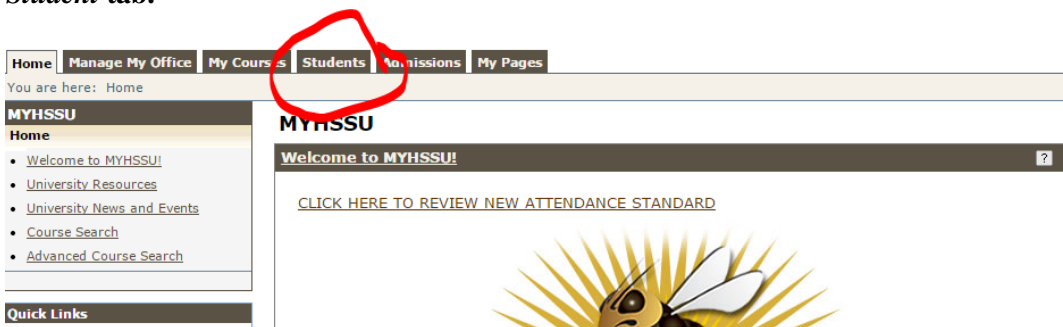
1. Visit the [main webpage](#) and click on “Current Students”.



2. Log into MYHSSU.



3. Click on the *Student* tab.



4. Click on *Registrar Forms* on the left side of the screen.

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You are here: Students > Academic Information

Students

Academic Information

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Students

Student Schedule

Course Schedule for Ashley Nicole Byington

Spring Term - 2015 - All Divisions

Course	Title	Meets
No Courses to display.		

Academic Information

Undergraduate Program

Faculty Advisors: Traber, Jason ⓘ Primary Advisor

Intended Majors: Early Childhood Cert

Degree: Init Teach Certification

Unofficial Transcript

5. Enter the requested information and then press *Submit*.

Registrar Forms

FERPA Authorization Form

The Family Educational Rights and Privacy Act (FERPA) was passed by Congress in 1974 to protect student records from being shared with those who do not have a legitimate reason to access them. Under provisions of FERPA, Hamis-Stowe State University will not release academic record information without student authorization. Note: Some exceptions apply.

AUTHORIZATION TO RELEASE INFORMATION

In accordance with FERPA, the University will disclose information from the academic record with the consent of the student. Access may be granted to parents, guardians, spouse, and others as indicated. Valid identification is required. **The authorization to release information is valid until an official written request is received in the Office of the Registrar to rescind the authorization.**

Indicate the person(s), your relationship and contact information that you are authorizing to access your academic information:

NAME:

RELEASE TO (Last Name, First Name, Relationship, E-mail, Telephone):

RELEASE TO (Name, Relationship, E-mail, Telephone):

I understand the above statement and hereby authorize the release of information pertaining to my educational student record maintained by the Office of the Registrar. *

Please note that it can take up to 72 hours for this information to be updated. Additionally, names cannot be removed in this manner.

For further assistance, please contact the Registrar's Office at 314.340.3600 or the Help Desk at 314.340.3327.