

How to Submit a Student Loan Request

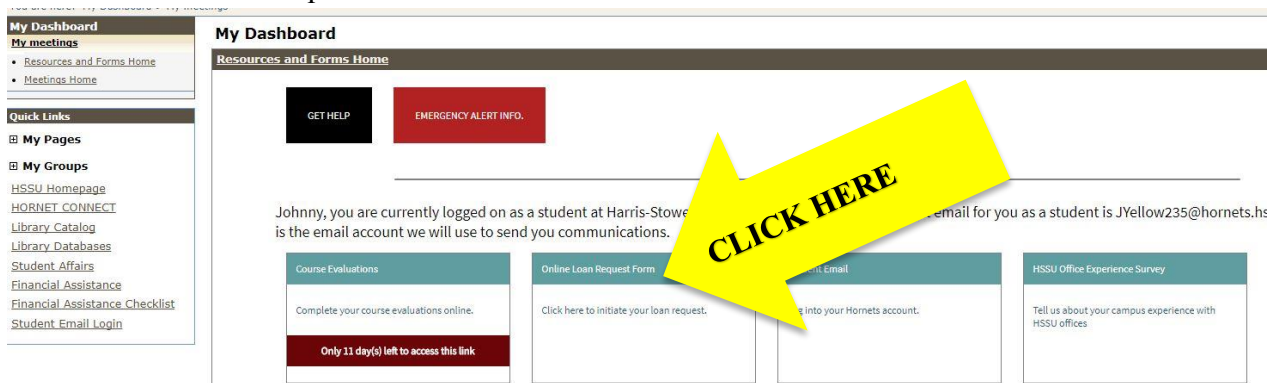
1. Log-in to MYHSSU (live.hssu.edu)



2. Click 'My Dashboard' Tab



3. Click 'Online Loan Request' icon



Things to Remember

- Please allow 3-5 Business days for processing
- If you choose to request loans for a single semester (*i.e. Fall Only*) you will have two separate disbursements in the specified semester.
- If your loan request creates a credit balance on your student account the BURSAR has up to 14 business days to issue a student refund. **Contact the Bursar for refund details at 314.340.3343.**
- You must check your course and fee statement (*MYHSSU* > 'Student' tab > 'Finance Information' > 'Course and Fee Statement') for account details

If you have any questions or need further assistance, please feel free to contact our office at 314.340.3500.