HARRIS-STOWE STATE UNIVERSITY'S STUDENT WORKER PROGRAM 2015 – 2016 TIME SHEET

 FULL NAME: ______
 HORNET ID: ______

DEPARTMENT:					PAY PERIOD: <u>2/16/2016 - 2/29/2016</u>		
	Date:	Time IN:	Time OUT:	Hours Worked:	Time IN:	Time OUT:	Hours Worked:
Sunday			Shift One			Shift Two (if applic	cable)
Monday							
Tuesday	2/16/2016						
Wednesday	2/17/2016						
Thursday	2/18/2016						
Friday	2/19/2016						
Saturday	2/20/2016						
WEEK 1 HOURS WORKED:							
		Time	Time	Hours	Time	Time	Hours
	Date:	IN:	OUT:	Worked:	IN:	OUT:	Worked:
Sunday	2/21/2016						
Monday	2/22/2016						
Tuesday	2/23/2016						
Wednesday	2/24/2016						
Thursday	2/25/2016						
Friday	2/26/2016						
Saturday	2/27/2016						
WEEK 2 HOURS WORKED:							
	Date:	Time	Time	Hours	Time	Time	Hours
Sundar		IN:	OUT:	Worked:	IN:	OUT:	Worked:
Sunday	2/28/2016						
Monday Tuesday	2/29/2016						
Wednesday							
Thursday							
Friday							
Saturday							
					WEEK	3 HOURS WOR	KED:
TOTAL HOURS WORKED THIS PAY PERIOD:							
I hereby certify that this time sheet is a true statement of the hours worked during the identified pay period. I understand that falsifying information on this form can result in my participation eligibility being revoked for the remainder of my time at Harris-Stowe State University.							
STUDENT SIGNATURE: DATE:							
SUPERVISOR SIGNATURE: DATE:							

To avoid delay in processing, be sure to attach current Course & Fee Statement. Hand-written time sheets will not be processed.