INTERNATIONAL STUDENT CHECKLIST

All international students must complete the following prior to being accepted to Harris-Stowe State University:

____ COMPLETE THE HARRIS-STOWE STATE UNIVERSITY (HSSU) APPLICATION.
   Applications can be downloaded from the Internet at www.hssu.edu

____ SUBMIT OFFICIAL HIGH SCHOOL TRANSCRIPTS TRANSLATED IN ENGLISH
   Ask your high school to provide the Office of Admissions with a letter verifying your grade point average and class rank at the time of graduation. Your class rank can be specific (i.e. 6 out of 20 students) or non-specific (i.e. This student was in the top half of his/her graduating class).

____ SUBMIT OFFICIAL COLLEGE TRANSCRIPTS TRANSLATED IN ENGLISH
   Course descriptions are required for all courses taken.

____ TOEFL SCORE (Required of all students for whom English is a second language)
   A score of 500 (paper) or 173 (computerized) is required.

____ LETTER OF SUPPORT
   International students must provide evidence (i.e., a notarized letter of financial support and a certificate of finance) that he/she will receive a minimum of $19,722 per year while in the United States. This is the minimum cost of living and studying for a single international student at Harris-Stowe State University for two semesters.

____ MONEY ON DEPOSIT
   A deposit of funds at the University to cover all tuition and fees for non-Missouri residents for at least two semesters. Money on deposit should be sent to the Harris-Stowe State University Cashier’s Office, Room 018. Currently the amount is $8,168.92.
   Money on deposit can be deposited into the following account:
   U.S. Bank
   ABA 081000210   ACCT. 1005002470
   ATTN: Harris-Stowe State University
   C/O Laura Whetstone for (your name)

TRANSFER STUDENTS

If you are transferring from a U.S. college/university to Harris-Stowe State University you must:

____ Provide Harris-Stowe State University Admissions Office with a copy of your previous institutions I-20.
____ Complete the international student transfer evaluation form in the Office of Admissions.

I-20 FORM: The I-20 form, required by the Department of Homeland Security, is issued upon receipt of a completed application, health form, official transcripts, notarized statement of support and money on deposit. Harris-Stowe State University will begin processing the request for acceptance after all items have been received in the Office of Admissions.

AFTER ENROLLING TO HSSU

After enrolling at Harris-Stowe State University all international students must report to the Office of Admissions and provide the following information:

____ Copy of Visa
____ Copy of Social Security Card (if applicable)

Note: Harris-Stowe State University requires a medical examination and all appropriate immunizations on file prior to attendance. The Harris-Stowe State University medical form is located in the Health Services Office, Gillespie Hall, Room 111.

Revised 05/08