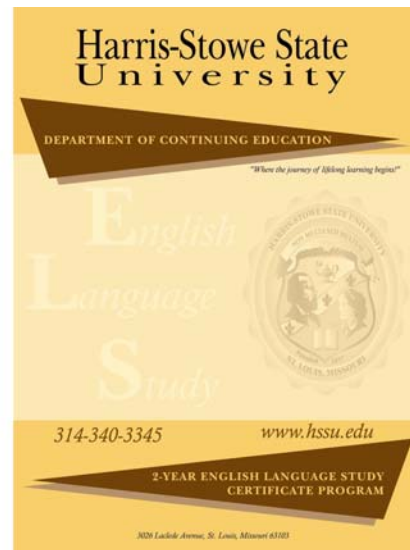
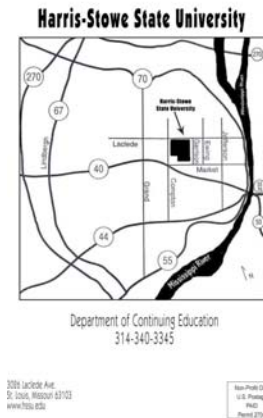




Harris-Stowe State University

Department of Continuing Education

"Where the journey of lifelong learning begins!"

2-year English Language Study Certificated Program

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Department of Continuing Education
“Where the journey of lifelong learning begins!”
2-year English Language Study Certificated Program

Purpose

The Department of Continuing Education provides innovative educational programs and delivery systems designed to extend the resources of the university to the community and statewide. We work directly with the academic departments to offer a variety of courses and conferences for personal and/or professional development, and location and skill specific training for individuals, groups and organizations via on-campus, off-campus or online. Training is also available for learners to earn professional certificates in business and cutting-edge technology. To set up an appointment to discuss how Harris-Stowe State University can meet your educational needs, contact Department Assistant, Barbara Rankin at (314) 340-3345 or Director, Casandra D. Blassingame at (314) 340-3543.

Mission

The mission of the Department of Continuing Education is to provide first-rate course offerings and customized programs to meet the educational, professional, and personal needs of our clients and to be recognized as a leader through providing viable educational programs and productive partnerships with area businesses and community organizations. As one of the oldest educational institutions in St. Louis, Harris-Stowe State University recognizes the importance of having a significant role in the education and enrichment of its community.

Registration and Fee Information

Registration is handled through the Continuing Education Department. Enrollment in classes within this brochure is limited to age 16, with the exception of the youth-related classes.

Mail

You may register via U.S. Mail by completing the form in this brochure. Please mail check, money order or charge authorization directly to the Continuing Education Department. If you are paying by check, please include the driver's license number of the check writer. All checks are verified through the Telecheck System.

In Person

You may register during regular office hours, 8:30 a.m. - 5:00 p.m. Monday – Thursday and 8:30 a.m.-4:30 p.m. on Fridays.

Fax

Registration can be handled by fax only if you are charging your fees to MasterCard, Visa, American Express or Discover. Please be sure to have the following information:

- Student name, address and phone number
- Student Social Security Number or student ID number
- Course number and title
- Credit card number, expiration date and billing address
- Signature
- Please feel free to call if you have any questions.

Registration Deadline

Advanced registration is required.

Refunds

Time of Withdrawal	Percentage Refund
Prior to first class meeting	100%
First class meeting to prior to second class meeting	50%
After second class meeting	0%

Children on Campus

The University has a responsibility to protect the safety and welfare of children on its premises. Children are not to be left unattended in halls, offices, the Annex, cafeteria, or library. Students are not permitted to bring children to class. The University will take appropriate action if children are left unattended.

Notice of Non-Discrimination

Harris-Stowe State University does not discriminate on the basis of race, color, national origin, sex, sexual orientation, age, marital status, parental status, handicapping condition in admission, access, treatment or employment. For details, contact the Human Resources Department, Room 115 (314) 340-3340.

ELS Certificate Program

The ELS certificate program is meant for those learning English Language Studies. The ELS certificate program is offered in bilingual countries where English is an official language. English has become the global business language and is being taught all over the world. An ELS certificate program is what you need if you want to show your level of proficiency in English Language Studies in Canada or the USA.

An ELS certificate program will open the door to jobs in many part of the world. We are committed to providing highly educated, experienced instructors and a well-rounded curriculum that covers methods and approaches included in the average ELS certificate program.

These are a few things to remember about an ELS certificate program:

- (1) The ELS certificate program does not certify you to teach.
- (2) An ELS certificate program is sought by those for whom English is not their mother tongue but where English is one of their country's official language.
- (3) The ELS certificate program will allow you to work in bilingual countries where English is an official language.
- (4) The ELS certificate program is a proficiency certificate

This is a two-year study program that. Upon completion of 24 courses, students will be presented with a certificate of proficiency from Harris-Stowe State University.

Who is eligible?

Participants in the college's ELSP may be any of the following persons:

- a. U.S.A. Citizens
- b. Permanent Resident Aliens
- c. Current recipients of an I-20 or an F-1 Visa

****U.S. citizens and permanent resident aliens may enroll in the program prior to the beginning of any currently offered program module.**

All recipients of I-20's and F-1 Visa's must begin their program participation at the start of any academic semester, fall or spring.

HSSU's designated official – the college Director of Admissions, **MUST** issue all I-20's.

Placement Test

A placement test is required prior to attending class.

Satisfactory Completion

Evidence of satisfactory completion of the program is a score of 500 on the TOEFL.

Cost:

The program can potentially cost **\$1,300.00** per semester or **\$650.00** per 8-week session. Each semester consists of two 8-week sessions. The student is required to enroll in at least two courses per session for timely completion of the certificate program.

Individual course cost is **\$225.00**.

The cost does not include the cost of textbooks.

Registration:

Please contact Casandra Blassingame at 314-340-3543 to schedule an appointment for registration and advisement.

Participation in the colleges' ELSP shall not constitute either admission to, or enrollment in the universities' regular semester-length academic programs. Thus, it must be understood that all participants in the colleges' ELSP, upon completion of the program, and who will desire to enroll in any of the universities' regular degree-seeking program, must meet all of the admissions and enrollment requirements that are currently in effect.

Class Schedule Spring 2006 – Fall 2006

Spring 2006

Session I

Classes begin	January 9, 2006
Classes end	March 3, 2006
Daytime classes	TBA
Evening classes	TBA

Session II

Classes begin	March 6, 2006
Classes end	May 5, 2006
Daytime classes	TBA
Evening classes	TBA

*******No CLASS 03/20-24/2006 - SPRING BREAK**

Summer 2006

Classes begin	May 30, 2006
Classes end	August 1, 2006
Daytime classes	TBA
Evening classes	TBA

*******No CLASS 06/26-30/2006 - SUMMER BREAK**

Fall 2006

Session I

Classes begin	August 28, 2006
Classes end	October 13, 2006
Daytime classes	TBA
Evening classes	TBA

Session II

Classes begin	October 20, 2006
Classes end	December 15, 2006
Daytime classes	TBA
Evening classes	TBA

ELS Course Descriptions

ELS 600: FOUNDATIONS FOR ELS I

This course is a beginning pre-academic ELS Level 0. This course provides basic functional practice in reading, writing, listening, and speaking for very low beginning ELS students.

ELS 601: FOUNDATIONS FOR ELS II

This course is the continuation of ELS 910A and is pre-academic ELS Level 0. This course provides basic functional practice in reading, writing, listening, and speaking for low beginning ELS students. It also provides preparation for placement in Level 1 ELS classes.

ELS 602: BASIC LISTENING AND SPEAKING 1

In this introductory course, students receive guidance and extensive practice in listening at the word, phrase, and sentence level. Listening focuses on comprehension of verbal instructions, of vocabulary in context, and of ideas in sentences, monologs, and dialogs. Speaking focuses on the clear pronunciation of common words and phrases and the development of basic English pronunciation patterns of stress and intonation. This course includes 1-1/2 hours of laboratory work to facilitate skill development.

ELS 603: BASIC LISTENING AND SPEAKING II

This course continues the development of basic listening comprehension and speaking skills. Listening focuses on comprehension of oral instructions and questions in a series, of vocabulary in context, and of main ideas and details in sentences, monologs, dialogs, and short paragraphs. Speaking focuses on the clear pronunciation of common words and phrases and continues the development of basic English pronunciation patterns of stress and intonation. This course includes 1-1/2 hours of laboratory work to facilitate skill development.

ELS 604: BASIC GRAMMAR AND WRITING 1

This course develops basic writing and grammar skills of standard written English. This course focuses on learning grammar and understanding the use of basic grammatical forms; students will practice and write simple sentences using correct word forms, word order, articles, prepositions, spelling and punctuation within their written compositions. This course includes 1-1/2 hours of laboratory work to facilitate skill development.

ELS 605: BASIC GRAMMAR AND WRITING II

This course develops basic writing and grammar skills of standard written English. The course focuses on the study and practice of simple and compound sentences including modification with adjectives, adverbs, and noun phrases, past and future verb tenses, comparatives, articles, prepositions, spelling and punctuation.

ELS 606: BASIC INTENSIVE GRAMMAR I

This is the first of three courses designed to help students develop their understanding of English grammar. In Basic Intensive Grammar I the focus is on the contextualized use and function of specific grammatical structures such as word forms, parts of speech, basic verb tenses, articles, phrases, and prepositions in simple, compound and coordinate sentences.

ELS 607: BASIC INTENSIVE GRAMMAR II

This is the second of three courses designed to help students develop their understanding of English grammar. In Basic Intensive Grammar I the focus is on the contextualized use and function of specific grammatical structures such as word forms, parts of speech, basic verb tenses, articles, phrases, and prepositions in simple, compound and coordinate sentences.

ELS 608: BASIC INTENSIVE GRAMMAR III

This is the third of three courses designed to help students develop their understanding of English grammar. In Basic Intensive Grammar I the focus is on the conceptualized use and function of specific grammatical structures such as word form, parts of speech, basic verb tenses, articles, phrases, and prepositions in simple, compound and coordinate sentences.

ELS 609: BASIC READING AND VOCABULARY I

Students receive guidance and extensive practice in reading and comprehending stories, articles, and dialogs written in simple English. Students gain familiarity with the form and meaning of high-frequency vocabulary in context. This course includes 1-1/2 hours of laboratory work to facilitate skill development.

ELS 610: BASIC READING AND VOCABULARY II

This course emphasizes vocabulary expansion and comprehension of short paragraphs. The focus is on word forms, determining meaning for words in context, usage rules, and introduction of the use of basic affixes in the prediction of meaning. The relationship of meaning and grammatical form is introduced. Students develop dictionary skills using a monolingual English dictionary.

ELS 611: READING COMPREHENSION AND VOCABULARY III

This course focuses on idioms, recognition of word pair analogies, and synonyms in vocabulary development. It introduces the use of context in predicting meaning and the use of contextual clues in identifying the relationship of ideas within a paragraph. Students are introduced to concrete interpretation of factual material and inferences, and learn to identify paraphrases of sentences. The focus is on understanding phrases rather than individual words and on reading longer and more complex paragraphs than in ELS 610. Students become familiar with using the library.

ELS 612: READING COMPREHENSION AND VOCABULARY IV

This course focuses on determining meaning from context, word forms and variation in meaning, synonyms and connotation. Students are introduced to simple analysis of texts involving distinctions between fact and opinion. Students begin paraphrasing sentences and groups of sentences. Work continues from ELS 611 with identifying ideas in paragraphs and understanding the relationship of these ideas to one another. Work begun with inference in ELS 611 is continued. Students become familiar with the library and are required to do a book report.

ELS 613: READING COMPREHENSION AND VOCABULARY V

Students are introduced to abstract inferences such as propaganda and to making summaries and paraphrases of texts using techniques appropriate for second language learners. Students read articles that are longer and more complex than in ELS 134. The reading materials are varied to develop different reading strategies. Students learn to make predictions about readings through the organization and structure of texts.

ELS 614: ORAL COMMUNICATION I

Students use current vocabulary resources and syntactic knowledge and new idiomatic expressions to express ideas in conversational settings. Students observe and practice appropriate verbal and nonverbal behavior for conversing in English. The course emphasis is on the development of oral fluency in one-on-one and small group communication.

ELS 615: ORAL COMMUNICATION II

Students gain fluency in using appropriate verbal and nonverbal language and conversation management techniques for communicating in English. Students have ample opportunities to express their ideas in a variety of social, business, and/or academic situations. Idiomatic expressions are added to students' current vocabulary resources and syntactic knowledge. The role of culture in oral communication is addressed.

ELS 617: ACADEMIC LISTENING, PRONUNCIATION AND SPEAKING SKILLS

Listening focuses on understanding college lectures, news broadcasts and comprehension of sentences, dialogs, and paragraphs, and on discrimination of sound patterns in American English. Students are exposed to various styles and accents of speakers. Note-taking tasks focus on recognizing organizational patterns and outlining main ideas and supporting details through audio taped, videotaped, and live presentations. Pronunciation focuses on stress, intonation, rhythm, phrasing, and linking, as well as consonants and vowels. The course emphasis is on overall pronunciation improvement so as to make spoken Students will be introduced to discussion and oral presentation techniques and learn to overcome speech anxiety. Students receive guidance and extensive practice in oral production and listening skills. This course includes 1-1/2 hours of laboratory work to facilitate skill development.

ELS 616: SENTENCE DEVELOPMENT

This course develops student writing fluency through study and practice of compound and complex sentence patterns used in standard written English. This course focuses on using noun, adjective, and adverb clauses, modals, verbs in sequence, and pronoun reference.

ELS 619: COMPOSITION IN ELS

This course develops fluency in writing expository paragraphs and introduces essay structure in standard written English. The focus is on the study and practice of topic sentences that express rhetorical notions, paragraph organization, coherence and verb sequencing. Practice in writing effective paragraphs and essays through prewriting, drafting and editing. Review of grammar and sentence structure.

ELS 623-627: ELS SKILLS DEVELOPMENT LAB

This lab course facilitates skills development for ELS learners at any level. Students receive individualized instruction in English Language Studies in such areas as vocabulary, reading, grammar, writing, spelling, pronunciation, listening, speaking, study skills, and American culture. Students are provided the opportunity to develop and improve their skills with print, audiotape, and videotape materials assigned by the ELS classroom or lab instructor.

ELECTIVE COURSES

ELS 621: BASIC ENGLISH AS A SECOND LANGUAGE IN THE WORKPLACE

This course develops basic level oral and written communication skills of standard written English using content from the workplace. Students' study and practice grammatical components of English phrases and sentences while speaking and listening skills are emphasized. Oral communication tasks will involve the comprehension and production of basic verbal instructions and requests, communication strategies, monologs, dialogues, pronunciation patterns, and vocabulary usage.

ELS 622: INTERMEDIATE ENGLISH LANGUAGE STUDIES IN THE WORKPLACE

This course develops intermediate level communication skills of English using content from the workplace. Students study and practice writing the grammatical components of phrases and sentences although speaking and listening skills are emphasized. Oral communication tasks involve the comprehension and production of instructions and requests, communication strategies, monologs, dialogues, pronunciation patterns, and vocabulary usage.

ELS 618: PARAGRAPH DEVELOPMENT

This course develops sentence variety and effective paragraphs in standard written English. The course focuses on study and practice of complex sentence structures, varied placement of sentence elements, participles, conditionals, and error correction. Students will also study prewriting techniques, topic sentences, transitions, summarizing, and outlining.
Grade only.

ELS 620: ACCENT REDUCTION

Advanced ELS speakers receive guidance and extensive practice in refining oral production and listening skills. Listening focuses on discrimination of sounds in English and on comprehension of connected spoken discourse. Oral production focuses on increasing control of the English sound system. The course emphasis is on overall pronunciation improvement so as to minimize miscommunication or misperception due to foreign accent.

ELS 628 AMERICAN CULTURE AND LANGUAGE I

This is an independent study course designed to help the student develop basic strategies for communicating in the English language. The focus is on developing basic listening skills, familiarity with basic high frequency vocabulary, and reading and writing simple sentences. Culture clips of American life are introduced. Using guidebooks and with the guidance of a qualified ELS instructor

ELS 629 AMERICAN CULTURE AND LANGUAGE II

This is an independent study course designed to help the student develop basic strategies for communicating in the English language. Although strategies for speaking are included, the emphasis will be on developing skills in listening, reading and writing. Different aspects of American life will be included. Using guidebooks and with the guidance of a qualified ELS instructor.

**HARRIS - STOWE STATE UNIVERSITY
CONTINUING EDUCATION DEPARTMENT
ELS REGISTRATION FORM**

Session: ___ Spring ___ Summer ___ Fall Year: ___ 2006

___ NEW -OR- ___ RETURNING STUDENT

SOCIAL SECURITY/TAX ID/DOCUMENT # _____

DATE OF BIRTH ____/____/____ MALE ___ FEMALE ___

GROUP NAME (if applicable) _____

LAST NAME _____

FIRST NAME _____ MIDDLE INITIAL _____

TEMPORARY ADDRESS (where you will live in the United States)

STREET ADDRESS _____ APT# _____

CITY _____ STATE _____ ZI P _____

ARE YOU A MISSOURI RESIDENT? ___ Yes ___ No County of Residence? _____

PERMANENT ADDRESS

STREET ADDRESS _____ APT# _____

CITY _____ STATE _____ ZI P _____

PHONE (DAY) _____ (EVENING) _____

OTHER _____

EMPLOYER: _____

ETHNICITY: AFRICAN ___ ASIAN ___ HISPANIC ___ OTHER ___

SPONSOR INFORMATION:

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

HIGH SCHOOL OR HIGH SCHOOL EQUIVALENCY? _____ YES _____ NO

IF YES, PLEASE PROVIDE NAME AND ADDRESS OF INSTITUTION

*****International students must have a high school equivalency diploma.***

PLEASE LIST NAMES AND ADDRESSES OF ANY POST-SECONDARY INSTITUTIONS
PREVIOUSLY ATTENDED

COURSES FOR WHICH STUDENT IS REGISTERING

Course Number & Section	Course Name	Cost of Course(s)

TOTAL \$ _____

Courses May Be Paid For by Cashier's Check, Personal Check, Money Order or 3rd Party Billing.

CREDIT CARD INFORMATION:

___ VISA ___ MASTERCARD ___ AMERICAN EXPRESS ___ DISCOVER

CARD NUMBER _____ EX PI RATION DATE _____

SPECIAL NEEDS (IF ANY)

SIGNATURE _____ DATE _____