

HARRIS-STOWE STATE UNIVERSITY

OFFICE OF ADMISSIONS
Phone: 314-340-3300
Fax: 314-340-3555

3026 Laclede Avenue
St. Louis, MO 63103
Email: admissions@hssu.edu

INTERNATIONAL STUDENT CHECKLIST

All international students must complete the following prior to being accepted to Harris-Stowe State University:

- _____ COMPLETE THE HARRIS-STOWE STATE UNIVERSITY (HSSU) APPLICATION
Applications can be downloaded from the Internet at www.hssu.edu
- _____ SUBMIT OFFICIAL HIGH SCHOOL TRANSCRIPTS **TRANSLATED IN ENGLISH**
Ask your high school to provide the Office of Admissions with a letter verifying your grade point average and class rank at the time of graduation. Your class rank can be specific (i.e. 6 out of 20 students) or non-specific (i.e. This student was in the top half of his/her graduating class).
- _____ SUBMIT OFFICIAL COLLEGE TRANSCRIPTS **TRANSLATED IN ENGLISH**
Course descriptions are required for all courses taken.
- _____ TOEFL SCORE (*Required of all students for whom English is a second language*)
A score of 500 (paper), 173 (computerized) or 61 (Internet based) is required.
- _____ LETTER OF SUPPORT
International students must provide evidence (i.e., a notarized letter of financial support and a certificate of finance) that he/she will receive a minimum of **\$14,561** per year while in the United States. This is the minimum cost of living and studying for a single international student at Harris-Stowe State University for two semesters.
- _____ MONEY ON DEPOSIT
A deposit of funds at the University will be collected to cover all tuition and fees for non-Missouri residents for at least one semester. Money on deposit should be sent to the Harris-Stowe State University **Cashier's Office, HGA Room 018**. Currently the amount is **\$4,305.76**.
Money on deposit can be deposited into the following account:
U.S. Bank
ABA 081000210 ACCT. 1005002470
ATTN: Harris-Stowe State University
C/O Laura Whetstone for (your name)

TRANSFER STUDENTS

If you are transferring from a U.S. college/university to Harris-Stowe State University you must:

- _____ Provide Harris-Stowe State University Office of Admissions with a copy of your previous institution's I-20.
- _____ Complete the international student transfer evaluation form in the Office of Admissions.

I-20 FORM: The I-20 form, required by the Department of Homeland Security, is issued upon receipt of a completed application, health form, official transcripts, notarized statement of support and money on deposit. Harris-Stowe State University will begin processing the request for acceptance after all items have been received in the Office of Admissions.

AFTER ENROLLING TO HSSU

After enrolling at Harris-Stowe State University all international students must report to the Office of Admissions and provide the following information:

- _____ Copy of Visa
- _____ Copy of Social Security Card (if applicable)

Note: Harris-Stowe State University requires a medical examination and all appropriate immunizations on file prior to attendance. The Harris-Stowe State University medical form is located in the Office of Health Services, Gillespie Hall, Room 111.