

HARRIS-STOWE STATE UNIVERSITY

Division of Student Affairs

Office Student Health Services

Greetings! We are excited to welcome you to the family of Harris-Stowe State University. Below you will find the list of required documents, with explanation, that are necessary for either general admission or admission with residential housing. All of the required documentation can be submitted either by mail:

Harris- Stowe State University-Office of Student Health Services, 3025 Laclede Ave St. Louis, MO 63103 or Faxed to 314-340-5181 or scanned and emailed to healthservices@hssu.edu. Upon receipt of all completed documentation you will receive a confirmation email or you will be notified of any documentation that is needed to complete your process.

If you have any questions or need any additional information please feel free to call the Office of Student Health Services at 314-340-5052 or 5053. Thank you and welcome to Harris-Stowe.

- **General Admission Requirements**

All students seeking admission to Harris-Stowe State University for full time undergraduate studies must provide the following documentation to the Office of Student Health Services prior to being confirmed for class registration.

Physical Examination: Part A: completed and signed by the student or the parent or guardian if student is under 18 years of age.

Immunizations: documentation of up-to-date immunization status, including month, day and year of each immunization completed by the health care provider and signed by a physician.

Health Insurance: proof of health insurance with supporting documentation:

- 1) a copy (front & back) of your insurance card, with students name listed
- 2) a letter of coverage verification (noting the students name and policy/member number) from the insurer; or documentation of completed application for the Affordable Health Care Act. International students may need to have a plan and payment in place as a part of the initial packet*.

Authorization for Release of Health Information: this HIPAA Compliant authorization is valid for one year, for the purpose of health assessment and planning for health care services.

Consent to Treat: this form must be signed by the parents or guardians for those students that are under the age of 18 years old.

- **Residential Housing Requirements:**

All students seeking admission to reside on the campus of Harris-Stowe State University in either the Freeman R. Bosley or William Gillespie residential halls must provide the following

documentation to the office of Student Health Services prior to receiving confirmation of their housing assignment.

Physical Examination: Part A and B

A Physical Examination form-including health history and medical examination dated within the last year that is completed and signed by a Physician (MD/DO/ARNP/PA/Chiropractor).

Authorization for Release of Health Information: this HIPAA Compliant authorization is valid for one year, for the purpose of health assessment and planning for health care services.

Immunizations:

Documentation of up-to-date immunization status, including month, day and year of each immunization completed by the health care provider and signed by a physician.

This must include the following:

- ☐ 2 doses of Measles vaccines - documentation of vaccine separated by at least one month on or after the first birthday or documentation of physician-diagnosed disease or laboratory evidence of immunity.
- ☐ 3 doses of Hepatitis B vaccines -strongly recommended for all students
- ☐ 2 doses of Varicella-documentation separated by at least one month or documentation of physician-diagnosed disease or laboratory evidence of immunity or birth in U.S. before 1980.
- ☐ 1 Tetanus/Diphtheria -documentation of primary series of diphtheria and tetanus toxoid, and a booster within the past 10 years
- ☐ 1 Meningococcal vaccine- required for all freshmen student living in residence halls or signed waiver acknowledging risks/benefits of vaccine or a signed waiver.
- ☐ Tuberculin Test- screening is required for all students. Tuberculosis testing is mandated for :
 - ☐ International student born in a country with a high incidence of tuberculosis
 - ☐ Student with a history of living or traveling for more than 2 months in areas with a high incidence of tuberculosis disease.
 - ☐ Students with signs or symptoms of active tuberculosis, a positive tuberculosis skin test or close contacts with a person known to have active tuberculosis.
 - ☐ Student who have worked in nursing homes, hospitals, or other residential institutions.

A current (within the past year) negative Tuberculosis (TB) test (PPD). If the results are positive, then confirmation of a negative chest X-ray is required. If the student has had a past positive TB test (PPD) and is no longer required to take a TB test, then a TB Risk Assessment will need to be completed and submitted to the office of Student Health Services prior to receiving confirmation of their housing assignment.

Health Insurance: proof of health insurance with supporting documentation: 1) a copy (front & back) of your insurance card, with student's name listed or 2) a letter of coverage verification (noting the student's name and policy/member number) from the insurer; or documentation of completed application for the Affordable Health Care Act. International students may need to have a plan and payment in place as a part of the initial packet*.

Consent to Treat: this form must be signed by the parents or guardians for those students that are under the age of 18 years old.